



Antrim Conservation District
4820 Stover Road Bellaire, MI 49615
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ANTRIM CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING APPROVED MEETING MINUTES for December 21, 2022 4:00pm

Call meeting to order by Vice Chairman Gosnell at 3:57pm

Attendance Board/Partners/Staff/Public Z. Gosnell, R. Johnson, A. Wolff, K. Williams, R. Oyer, B. Truckey, M. Zelenak, J. Helwig, M. Caster, J. Palowicz

Agenda Review and Approval *motion by Wolff, second by Johnson motion carries 3-0*

Public Comment: none

Partner Report: MDARD written submittal, Jim states 260 attended MACD convention; MAEAP written submittal; Food Safety: written submittal; NRCS Jan 21 deadline for brush management applications, ABC Forester has moved on, info to consider request to NRCS Michigan William Elder regarding non-selected high tunnel applications; CAKE written submittal; AC BOC several retirements in the county and appreciation expressed for all involved with ACD

Approval of Previous Minutes *motion by Johnson, second by Wolff, motion carries 3-0*

Financial Review and Requests: Approval to pay November bills *motion Johnson, second by Wolff motion carries 3-0*

Grant Updates: MDARD 2023 new cycle to begin; CAKE updates to be given in person; Story Trail project with Bellaire Library in progress

Staff and Committee Reports: Forestry written submittal; Soil Erosion written submittal, working on fee & permit adjustments, consideration of waiver fees; Executive Director multiple meetings and training sessions, staff assistance, development of office organizational plans, continued development of 2023 event calendar, CAKE hr discussions with HR attorney, attended MACD conference, consult regarding development of new award program for volunteers, winter farmers market promotions; Office Assistant 90 day probation complete, program assistance for farmers market, annual calendar, events, office organization, learning banking, continued training on needed software and internet platforms. *Motion to accept staff and committee reports by Wolff, second by Johnson, motion carries 3-0*

New Business: Recollect Renewal agreement to renew to be sent in; MACD Membership: *motion by Gosnell, second by Johnson to join as Gold Members, motion carries 3-0*; Greenhouse purchase for native plants and nursery trees up to \$4000, *motion by Johnson, second by Wolff, motion carries 3-0*; Storage building, additional space for tools, equipment, and other necessary items is needed, Zelenak

to connect with the Village of Bellaire for potential use of a small area to install a shed; In order to help reduce invasive species and to help educate the public on water quality in the Chain of Lakes water system, Zelenak requests funding to purchase a Portable Boat Washing Station. *Motion by Wolf, support by Johnson to expend up to \$15,000 for a basic portable boat washing station, motion carries 3-0*; MDARD contract to be signed by Chairman Bryan Smith December 22, 2022; Christmas Tree Recycling Drop off Jan 3-5, 2023 chipping on Jan 6, ACRC loan of chipper.

Old Business: IT service provider change update; HR Updates continue, CAKE review in progress; Antrim County Parks and property management proposal, request to meet with the county administrator to be sent by Zelenak; Holiday schedule, office to be closed week between Christmas and New Years per historical practice; Soil Erosion Intern Program to be developed to assist Soil Erosion Officer starting spring 2023; Board MDARD Elements meeting to be scheduled to review with the Board; County wide holiday mailer to go out early 2023 instead of Christmas time.