



Antrim Conservation District  
4820 Stover Road Bellaire, MI 49615  
231-533-8363  
[www.AntrimCD.com](http://www.AntrimCD.com)

## **ANTRIM CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING** ***APPROVED Meeting Minutes for May 31, 2023 4:00pm***

**Call meeting to order by Chairman** at 4:05pm

**Attendance Board/Partners/Staff/Public:** Board Members Present: Bryan Smith, Adrienne Wolff, and Randy Johnson. Absent: Zach Gosnell. Staff: Melissa Zelenak

**Agenda Review and Approval** *motion by Johnson second by Wolff motion carries 3-0*

**Public Comment** none

**Staff, Partner, and Committee Reports:** Staff: Forestry written submittal; Soil Erosion written submittal; Partners: MDARD incoming written submittal; MAEAP written submittal; Food Safety written submittal; CAKE written submittal; NRCS report passed out at meeting. *Motion to accept staff and committee reports by Wolff, second by Johnson, motion carries 3-0*

**Approval of March and April Minutes** *motion by Wolff, second by Johnson, motion carries 3-0*

**Correspondence** none

**Financial Review and Requests:** Approval to pay March and April bills *motion by Wolff, second by Johnson, motion carries 3-0*

**Grant Updates:** Zelenak submitted EGLE Infrastructure Antrim County Public Spaces Start Recycling application to install recycling containers in public buildings in Bellaire. Zelenak reports officially that the ACD has won the EGLE/The Recycling Partnership Grant in the amount of \$30,324. This is a reimbursement grant to be carried out through 2023. *Motion to accept the EGLE/TRP grant by Wolff, second by Johnson, motion carries 3-0.* Approval to accept Tire Recycling Grant for \$9,000 *motion by Wolff, second by Johnson, motion carries 3-0*

**New Business:** Update staff and reimbursement forms for federal mileage update to 65.5 cents per mile, *motion by Johnson, second by Wolff, motion carries 3-0.* Budget amendment to increase line item #9900 Building & Repairs Expense by \$4000 to accommodate the cost of a new furnace and toilet installations, *motion by Wolff, second by Johnson, motion carries 3-0.* Pond repairs/improvements, *motion by Johnson, second by Wolff to expend up to \$2600, motion carries 3-0.*

**Old Business:** Transfer of funds from forestry account to higher interest account; personnel manual update for part-time insurance benefits consideration; soil erosion permit extension

**Roundtable:** Johnson discusses boat wrap recycling, Zelenak reports that this has been looked into and will inform the board at the next meeting as to the status