



Antrim Conservation District
4820 Stover Road Bellaire, MI 49615
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ANTRIM CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING APPROVED MEETING MINUTES for March 15, 2023 4:00pm

Call meeting to order by Chairman at 4:04pm

Attendance Board/Partners/Staff/Public J. Palowicz, A. Wolff, B. Smith, C. McSweeney, M. Zelenak, E. Randolph, K. Williams, L. Bona-Eggeman

Agenda Review and Approval *motion by McSweeney, second by Wolff, motion carries 3-0*

Public Comment n/a

Staff and Committee Reports: Forestry written submittal; Soil Erosion written submittal; Executive Director verbal report and written submittal at meeting. *Motion to accept staff and committee reports by McSweeney, second by Wolff, motion carries 3-0*

Partner Report: MDARD, MAEAP, Food Safety, CAKE, NRCS written submittals. *Motion to accept staff and committee reports by McSweeney, second by Wolff, motion carries 3-0*

Approval of Previous Minutes *motion by McSweeney, second by Wolff, motion carries 3-0*

Correspondence n/a

Financial Review and Requests: Approval to pay February bills *motion by McSweeney, second by Wolff, motion carries 3-0*

Grant Updates: Story Trail project with Bellaire Library

New Business: Hire Part-time Temporary Office and Program Assistant starting April 3, Angela Les, pay range \$16-18 per hour, *motion by McSweeney, second by Wolff, motion carries 3-0*. Extend term of employment for Part-time Office and Program Assistant Ella Randolph through June 30th, *motion by Wolff, second by McSweeney, motion carries 3-0*. Village of Bellaire approved Story Trail installation, grant funding for signs and books, ACD to fund installation of posts. Transfer Funds from ACD checking accounts to CDs at Alden State Bank 3.69% interest for 13 months, 3.93 for 30 months to be discussed pending more information about MiClass investment organization. Part Time Employee Benefit Discussion tabled pending information from insurance company; Executive Director Annual Review Meeting scheduled for April 14, 2023.

Old Business: Bank business: Adding additional bank signer; transferring funds to CD accounts; Board meeting May 24; CAKE MOU draft from attorney to review and approve; Deer repellent product; Property tax; Annual Report to BOC; Story Trail Update; Confirm 2.8% annual wage increase for 2023 ACD staff; Budget Amendments: Advertising and Professional Training (CAKE Training Allotment); Temporary Office & Program Assistant Hire; Conservation Technician Hire

Upcoming Events & Training: Wildlife conference/Field Training @Shanty Creek Williams & Zelenak
March 23-25