

CAKE CISMA Steering Committee Meeting

Minutes

Monday, August 13th 2018

2:00 – 4:00 pm

Boyer District Library

Steering Committee Members Present:

David Edwards, Tip of the Mitt Watershed Council
Jon Throop, Grand Traverse Regional Land Conservancy
Mark Randolph, Kalkaska Conservation District
Renee Penny, Kalkaska Conservation District
Alison Adams, Charlevoix Conservation District
Heather Huffstutler, Walloon Lake Trust and Conservancy
Derek Shiels, Little Traverse Conservancy

Steering Committee Members Absent:

Jackie Pilette, Emmet Conservation District
Noah Jansen, Little Traverse Bay Bands of Odawa Indians

Staff:

Dusty Jordan

Guests:

Christina Baugher

Meeting Start 2:05 PM

CISMA PROGRAM UPDATES

- **Strike Team Creation**
 - Formed a 2-person team in spring 2018, used 2018 funding and shifted some 2017 funds. Dom DeVito and Ed DeRoshia were team members, Ed is crew leader. Funding remains to keep 2-person team in force through the fall - listing will be up soon.
 - Equipment purchased for strike team this year: sprayers, hand tools, equipment trailer
- **HWA Surveys**
 - MISGP grant awarded to The Nature Conservancy is leveraging money across all CISMAs with Lake Michigan basin service. CAKE can hire a technician to be trained in survey techniques and perform surveys November - March.
- **Priority Invasives Treatments**
 - Mostly done with strike team this year. Many surveys and a good amount of treatment of knotweed and a few other lower priority species. Dusty will share maps and data with SC separately.
 - Strike team provided very affordable cost-share for landowners
 - Black Swallowwort surveys took place in Petoskey - very big project, as we expected. Public parks treatment is out for bid now, got 2 responses and Dusty is working through awarding the contract.
- **Beaver Island work**
 - Dusty and Strike Team spent 1 week on BI with partners (including LTBB) for surveys of BI shoreline, High Island shoreline survey, and invasive strike on Hog Island

- Phragmites
 - Antrim and Charlevoix county shorelines have been surveyed via kayak; Emmet shoreline surveyed with TOMWC interns. Data will be combined into one large bid package for 2018 treatment
- Invasive Species ID Cards
 - Have been re-worked and designed; now need to get the information back on them for review by DNR

CISMA BY-LAWS

- Continue discussion of draft via email. Heather will re-distribute the latest draft with minutes.
- Sub-Committee to work on drafting the by-laws will be headed by Mark Randolph.

MISGP PROPOSALS for 2019

- All pre-proposals were invited for full proposal.
- Small group will convene to review proposals and assist Dusty: Heather, Noah, Derek, David, and maybe Jon.
- Will discuss other priority projects with outside funders, i.e. buckthorn control may be perfect for CCCF

OUTREACH EVENTS

- CAKE participated in many outreach events including:
 - Garlic Mustard pull with Charlevoix 4th graders
 - Field Day with Ellsworth High School
 - Celebrate Walloon with WLTC
 - Presentations to: Thayer Lake Association, Michigan Gardening Club, public at Kalkaska Library
 - Clean Boats, Clean Waters mobile boat wash at Torch Lake

MISC FIELD TRIP

- Dusty attended the MISC annual meeting, with field trip and networking, in the Saginaw Bay Region. Valuable experience sharing and learning about coordinating CISMAs!

STEERING COMMITTEE PRIVATE SESSION

- Steering Committee reviewed the request by Dusty for a raise in pay.

STEERING COMMITTEE MOTION:

Jon Throop made a motion that the Steering Committee set the rate of pay for Dustin Jordan as CAKE CISMA Coordinator at \$20/hour. This is in recognition of an excellent first year of service, and many accomplishments for the CISMA. Further, the Steering Committee encourages the Antrim Conservation District to take action on this matter at their next board meeting for implementation.

Derek Shiels seconded motion.

Motion passed - all in favor.

PARTNER UPDATES

All partners updated the group on organizational progress and invasives species projects.

ADJOURNED 3:50PM