



Antrim Conservation District
4820 Stover Road Bellaire, MI 49615
231-533-8363
www.AntrimCD.com

ANTRIM CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING ***APPROVED meeting minutes for April 26, 2023 4:00pm***

Call meeting to order by Chairman at 4:00 pm

Attendance Board/Partners/Staff/Public Z. Gosnell, R. Johnson, A. Wolff, C. McSweeney, B. Smith, M. Caster, J. Helwig, and M. Zelenak

Agenda Review and Approval *motion by McSweeney, second by Wolff, to add CAKE-CISMA truck purchase under new business, motion carries 5-0*

Public Comment n/a

Partner Report: MDARD, MAEAP, Food Safety, CAKE, written reports submitted, NRCS M. Caster reports QAR deadlines extended and at a future meeting will bring forward annual civil rights information; BOD Commissioner Helwig reports he will continue to attend meetings in the future

Staff and Committee Reports: Forestry reports 10K Oak Tree planting in progress, Soil Erosion and Office Assistant written report submittal, Executive Director verbal report, *motion to accept staff and reports by Wolff, second by Johnson, motion carries 5-0*

Approval of Latest Board Meeting Minutes and Financials *motion to table due to extreme staff task load during the annual tree sale and massive tree planting until May meeting by Wolff, second by Gosnell, motion carries 5-0*

Grant Updates: Zelenak submitted a grant application to The Recycling Partnership for education and outreach purposes and received Award Notification of winning the grant, *motion to accept by McSweeney, second by Wolff, to accept a reimbursement grant of \$30,324 motion carries 5-0*

New Business: Move regular meetings to 4th Wednesday of the month, *motion by Gosnell, second by McSweeney, motion carries 5-0*; Soil Erosion Permit Extension, ACD to present to the county Board of Commissioners a request in the future to have the ability to extend a permit for 2 years, *motion by Wolff, second by Johnson to motion carries 5-0*; Move the ACD Annual Meeting to the last Wednesday in July, the 26th in 2023, *motion by Wolff, support by Gosnell, motion carries 5-0*; Board of Directors election advertising to start in May; CAKE-CISMA to purchase a work truck using grant funds secured by CAKE-CISMA, *motion by McSweeney to approve expenditure of up to \$30,000 for, second by Wolff, motion carries 5-0*; Approval of CAKE-CISMA and ACD MOU, *motion by McSweeney, second by Johnson, motion carries 5-0.*

Old Business: Insurance for part time employees in discussion, the insurance company reports that the board must vote to change the organization personnel manual to reflect the change; Transfer funds to MI Class, pending further information.

Roundtable: Johnson would like to see if the ACD can assist with recycling boat covers from boats after they're taken out of storage. Zelenak reports that Emmet County does take that recycling and that we can collect for people and transport but the ideal situation is to consult with marinas to see if how the ACD can partner with them to take care of the boat plastic. Zelenak to look into the SOM program and report back to the board in the future.

Motion to adjourn by Gosnell, second by McSweeney, motion carries 5-0