



Antrim Conservation District
4820 Stover Road Bellaire, MI 49615
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ANTRIM CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING APPROVED MEETING MINUTES for April 24, 2024 3pm

Call meeting to order by Treasurer Adrienne Wolff at 3:08pm

Attendance Board/Partners/Staff/Public

Board Members Present Adrienne Wolff, Kathleen Peterson, Randy Johnson, Bryan Smith absent

Staff: Melissa Zelenak

Partners: written reports submitted

Agenda Review and Approval: *motion by Wolff, second by Johnson, motion carries 3-0*

Public Comment: no public attendance

Correspondence: Letters of Interest for Board Vacancy, the board appreciates the interest and requests advice from MDARD rep before filing vacancy in May

Staff, Partner, and Committee Reports: Staff written reports submitted: Soil Erosion, Forestry, Program Coordinator, Executive Director. MDARD written report submitted, MAEAP written report submitted, Food Safety written report submitted, NRCS TBD. *Motion by Peterson, second by Johnson, to accept monthly reports, motions carries 3-0.*

Approval of March 27, 2024 Board Meeting Minutes and Public Hearing Minutes, *motion by Johnson, second by Peterson, motion carries 3-0*

Financial Review and Requests: *Motion to approve the financials for March 2024 by Wolff, second by Johnson, roll call: Peterson-Yes, Wolff-Yes, Johnson-Yes, motion carries 3-0.*

Grant Updates: 2024 MDARD Ops Grant in progress, see Program Coordinator for CAKE Grant Status, EGLE/TRP Grant in progress

New Business: Accept resignation of Zach Gosnell, due to new baby arrival and time constraints, *motion by Wolff, second by Peterson, motion carries 3-0.* Approve Alexander LaPointe \$400 per month in lieu of insurance, *motion by Johnson, second by Peterson, roll call: Peterson-Yes, Wolff-Yes, Johnson-Yes, motion carries 3-0.* Approve dental and vision insurance for part time employee, Ron Oyer, *motion by Wolff, second by Peterson, roll call: Peterson-Yes, Wolff-Yes, Johnson-Yes, motion carries 3-0.*

Nominate Adrienne Wolff as Vice-Chair, *motion by Peterson, second by Johnson, motion carries 3-0.*
Update Personnel Manual to include “Annually” under Section K, “Transfer of Vacation or Sick Leave”,
motion by Peterson, second by Wolff, motion carries 3-0.

Old Business/Updates: Annual Report presentation to BOC scheduled for June 20, 2024

Roundtable: Johnson inquired regarding Marine Boat Wrap Recycling, Zelenak reports the ACD is a drop off spot for boat wrap and that she and the new staff/MI Green Communities Coordinator will be contacting local marinas to support their recycling efforts and encourage them to become drop off sites or to send people to the ACD to collect.

Upcoming: Zelenak attending Michigan Recycling Conference week of April 29.

Motion to adjourn by Wolff, second by, Peterson, motion carries 3-0.