



Antrim Conservation District
4820 Stover Road Bellaire, MI 49615
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ANTRIM CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING **DRAFT MEETING MINUTES December 18, 2024 3:00pm**

Call meeting to order by Chairman at 3:18pm after 2025 Budget Public Hearing

Attendance ACD Board: Bryan Smith, Adrienne Wolff, Kathleen Peterson, Randy Johnson and Deb Pruitt

Partners/Public n/a

ACD Staff Melissa Zelenak, Mike Meriwether, Ron Oyer, Robyn Gransow, Katie Gray, and Wade Foster

Agenda Review and Approval: *motion by _____ second by _____, motion carries ____ - ____*

Public Comment: n/a

Correspondence: n/a

Staff, Partner, and Committee Reports:

Staff written reports submitted: Soil Erosion, Forestry, CAKE Program, and Executive Director.

Partner written reports submitted: MDARD, Food Safety and MAEAP.

Motion by Wolff, second by Peterson, to accept monthly reports, motion carries 5-0.

Approval of November 2024 Minutes *motion by Pruitt, second by Johson, motion carries 5-0.*

Financial Review and Requests: *motion to approve the financials for November 2024 by Johnson, second by Wolff, roll call: Peterson-Yes, Wolff-Yes, Johnson-Yes, Pruitt-Yes, and Smith-Yes, motion carries 5-0.*

Grant Updates: Staff grant standards of procedures in progress

New Business: Approve Conservation Technician position and later transfer for staff, *motion by Johnson, second by Peterson, to transfer Alexander LaPointe to the Conservation Technician position, motion carries 5-0;* Approve full time hiring of Robyn Gransow who has successfully completed her 90 day probation period as Office & Program Assistant, *motion by Peterson, second by Wolff, motion*

carries 5-0; Approve of promoting Robyn Gransow to Education, Outreach, & Giving Coordinator with a one dollar an hour raise, motion by Johnson, second by Pruitt, motion carries 5-0.

Old Business/Updates: Boat washing system in discussion, submittal for approval of purchase expected in January 2025

Upcoming/FYI:

January 22-25 The Stewardship Network attendance, Katie, Robyn, MZ and/or Zander

Motion to adjourn at 4:13pm by Peterson, second by Johnson, motion carries 5-0.

Minutes prepared by Zelenak December ____, 2024