



Antrim Conservation District
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ANTRIM CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING APPROVED MEETING MINUTES FOR June 28, 2024

Call meeting to order by Vice-Chairman Wolff at 12:59pm

Attendance ACD Board: Adrienne Wolff, Kathleen Peterson, Randy Johnson and Deb Pruitt. Bryan Smith excused for medical leave

Public: Renatta and husband Norris

ACD Staff: Melissa Zelenak, Executive Director

Agenda Review and Approval: *motion by Johnson, second by Peterson, to amend agenda as follows: Table all CAKE-CISMA Staffing and Closed Session items until next meeting, add "In Lieu of Insurance for Angie Les", motion carries 4-0.*

Public Comment: Renatta and husband visiting, no comments

Staff, Partner, and Committee Reports: Staff written reports submitted: Soil Erosion, Forestry, CAKE Program, and Executive Director. Partner written reports submitted: MDARD, MAEAP, NRCS no report received at time of agenda preparation. *Motion by Johnson, second by Peterson, to accept monthly reports, motions carries 4-0.*

Approval of May 22, 2024 Board Meeting Minutes: *motion by Wolff, second by Johnson, motion carries 4-0.*

Financial Review and Requests: *motion to approve the financials for May 2024 by Johnson, second by Peterson, roll call: Peterson-Yes, Wolff-Yes, Johnson-Yes, Pruitt-Yes, motion carries 4-0.*

Grant Updates: Submittal "ACD Facilities Development" grant to the Dole Family Foundation, this became a longer term project therefore removed for further research, resubmittal of grant for "ACD Technology Improvements" May 2024

New Business: Antrim County Administrator proposed to the Antrim County Board of Commissioners on June 6, 2024 the possibility of the ACD gaining ownership of one of the old County Parks Department trucks to use for recycling litter patrol program. The BOC approved and a 2006 Ford F-150 truck with 188,000 miles was delivered to the ACD. There is a ticking noise in the engine which the ACT mechanic thinks could be a manifold issue that might need to be dealt with in the future but it doesn't affect use of the truck now. The truck otherwise he says is in good working condition, however, due to

it sitting for a long period of time it appears to have become mice infested and the stench in the truck is nearly unbearable. The ACT mechanic stated a new odor removal product has been shipped for us to try; Accept resignation from Kyle Williams, Program Coordinator, effective June 18, 2024. *Motion by Peterson, second by Johnson, motion carries 4-0*; Cancel insurance benefits package for Angie Les to instead provide In Lieu of insurance of \$400 per month, to be prorated in July 2024 after proof of new insurance provided, *motion by Wolff, support by Peterson, roll call vote: Peterson-Yes, Wolff-Yes, Pruitt-Yes, and Johnson-Yes, motion carries 4-0.*

Old Business/Updates: Annual Report presentation to BOC scheduled for June 20, 2024: Staff Meriwether, LaPointe, Foster, Gray, and Zelenak presented, all went well, praise shared for LaPointe from Torch Lake Protection Alliance Board President; 2024 Annual Meeting updates shared; Update staff and board photos for work publications, media use, etc., will schedule this when Chairman Smith returns to board duties

Roundtable: Johnson discussed the upcoming millage renewal, the board agrees to meet together to work on advertising for the 2024 ACD millage renewal

Upcoming: Annual Meeting July 24, 2024

Motion to adjourn at by Johnson, second by Peterson, motion carries 4-0.

Minutes prepared by Zelenak June 28 , 2024