



Antrim Conservation District
4820 Stover Road Bellaire, MI 49615
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ANTRIM CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING **APPROVED Meeting Minutes for May 22, 2024 3pm**

Call meeting to order by Chairman at 3:05pm

Attendance Board/Partners/Staff/Public Board Members Present: Bryan Smith, Adrienne Wolff, Kathleen Peterson, Randy Johnson, Monican Caster, and Melissa Zelenak

Agenda Review and Approval: *motion by Peterson, second by Johnson, motion carries 4-0.*

Public Comment: n/a

Staff, Partner, and Committee Reports:

Staff written reports submitted: Soil Erosion, Forestry, Program Coordinator. Verbal report by Executive Director. MDARD written report submitted, MAEAP written report submitted, Food Safety written report submitted, NRCS no report received. *Motion by Peterson, second by Johnson, to accept monthly reports, motions carries 4-0.*

Approval of April 24, 2024 Board Meeting Minutes, *motion by Wolff, second by Peterson, motion carries 4-0*

Financial Review and Requests: *Motion to approve the financials for April 2024 by Wolff, second by Peterson, roll call: Peterson-Yes, Wolff-Yes, Johnson-Yes, and Smith-Yes, motion carries 4-0*

Grant Updates: Submittal "ACD Facilities Development" grant to the Dole Family Foundation

New Business: Appoint new director to fill Gosnell resignation vacancy for term expiring July 24, 2024, *motion by Johnson, second by Smith, to appoint Deb Pruitt, roll call: Peterson-Yes, Wolff-Yes, Johnson-Yes, and Smith-Yes, motion carries 4-0;* Approve amending job description for Office and Program Assistant to include additional duties to support office functions and increase wage by \$1 per hour starting May 31, 2024 for expenditure of \$1280 for the remainder of 2024, *motion by Wolff support by Peterson, roll call: Peterson-Yes, Wolff-Yes, Johnson-Yes, and Smith-Yes, motion carries 4-0;* Antrim County Administrator to propose to Board of Commissioners on June 6, 2024 the possibility of the ACD gaining ownership of one of the old parks department trucks to use for recycling litter patrol program; 2024 Annual Meeting discussion/overview/update/confirm time to conduct meeting; Update staff and board photos for work publications, media use, etc.

Old Business/Updates: Annual Report presentation to BOC scheduled for June 20, 2024

Roundtable: Johnson reminds the board of upcoming millage voting

Upcoming/FYI: Zelenak away for 90th birthday event out of state June 5-10

Motion to adjourn at 4:36pm by Peterson, second by Wolff

Minutes prepared by Zelenak May 24, 2024