



Antrim Conservation District
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ANTRIM CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING APPROVED MEETING MINUTES for September 18, 2024 3pm

Call meeting to order by Chairman at 3:00pm

Attendance ACD Board Bryan Smith, Adrienne Wolff, Kathleen Peterson, and Deb Pruitt;
Partners/Public Monica Caster/NRCS; **ACD Staff:** Melissa Zelenak, Robyn Gransow, and Wade Foster

Agenda Review and Approval: *motion by Peterson, second by Wolff, motion carries 4-0*

Public Comment: Ray Matuszak 214 N. Beech Street, Bellaire, attending to find out more about the ACD and expressing great concern over the county airport desiring to cut trees down on his property

Staff, Partner, and Committee Reports: Staff written reports submitted: Soil Erosion, Forestry, CAKE Program, and Executive Director. Partner written reports submitted: MDARD, Food Safety and MAEAP. NRCS reports on end of year activities and shares info about 9/23 event in Kalkaska. *Motion by Peterson, second by Pruitt, to accept monthly reports, motion carries 4-0.*

Approval of August Board Meeting Minutes: *motion by Wolff, second by Pruitt, motion carries 4-0.*

Financial Review and Requests: *motion to approve the financials for August 2024 by Wolff, second by Pruitt, roll call: Peterson-Yes, Wolff-Yes, Pruitt-Yes, and Smith-Yes, motion carries 4-0.*

Grant Updates: CAKE grants reorganization of reporting system continues

New Business:

NRCS Training/Annual Presentation: Resource Concerns Letter review and revamp for ACD support, new resource concerns for biochar and silvopasture coming for the NRCS.; Health Insurance Review and Renew: Insurance review with renewal to start in November, rates have gone up from 12.35% to 13.22%, difference between Priority and Blue Cross is about \$30 additional but offers better services/lower deductibles and greater coverage area is desirable for staff benefit. *Approval to change from Priority Health to Blue Cross with annual insurance cost not to exceed \$52,000 motion by Wolff, second by Peterson, roll call: Peterson-Yes, Wolff-Yes, Pruitt-Yes, and Smith-Yes, motion carries 4-0;* Staff and Board Professional Photos scheduled October 21 8am-6pm, back up day Oct 22 if needed; 2025 Budget Draft Review: MDARD Chart of Accounts changes coming, draft includes monetary figures only at this time; CAKE CISMA Antrim County Tool Lending Library: Grants received from The Stewardship Network (\$1250) and Dole Foundation (\$3000) to install a tool shed/pad, buy tools, and education and outreach. Zelenak sourcing shed supplier and pad preparation, goal to install within 30

days. *Motion by Pruitt, second by Peterson, to install and promote tool lending program in an amount not to exceed \$4250, roll call: Peterson-Yes, Wolff-Yes, Pruitt-Yes, and Smith-Yes, motion carries 4-0.; MDARD Legal Requirements Elements Review, motion to accept review by Pruitt, second by Peterson, motion carries 4-0.*

Old Business/Updates: ORV Ordinance at Chestonia Township was passed 3-2 on September 9th, however a new meeting has been scheduled to re-conduct the meeting on October 10, 2024

Roundtable: Zelenak reports mice problems continuing in the log cabin/office building and has scheduled a company to provide estimate to help with removal. The board members agreed unanimously to allow an office cat(s) to help remove the mice to which Zelenak replied she'd research potential pros and cons.

Upcoming/FYI: Executive Director and Program Assistant attending Materials Management Plan training Sept 23-25; CAKE CISMA planning to post in November for Invasive Species Restoration Team Leader to replace Foster with goal of new staff starting January 2025

Motion to adjourn at 4:32pm by Wolff, second by Peterson, motion carries 4-0.

Minutes prepared by Zelenak September 18, 2024