

## **ANTRIM CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING** ***APPROVED MEETING MINUTES for July 20, 2022 4pm***

**Call meeting to order by Chairman** at 4:06pm

**Attendance Board/Partners/Staff/Public** K. Williams, A. Wolff, B. Smith, S. Wolfe, B. Hannula, V. Williams, J. Helwig, Z. Gosnell, R. Johnson, M. Caster, M. Zelenak

**Agenda Review and Approval** *motion by Wolff, second by Gosnell motion carries 4-0*

**Public Comment** none

**Partner Report:** MAEAP/S. Wolfe: MAEAP tech is making 7 farm visits per month; statewide MAEAP database upgrades underway with challenges being worked through; farmers market visits continue; June 30<sup>th</sup> Ag recycling went well in the region; currently working with 6 Antrim County farms. NRCS/M. Caster: receiving pre-approvals for conservation services, CSP for agriculture and forestry in progress. New Food Safety Technician, Breanna Hannula introduced.

**Approval of Minutes** *motion by Gosnell, second by Johnson, motion carries 4-0*

### **Financial Review and Requests**

Approval to pay June bills *motion by Wolff, second by Gosnell motion carries 4-0*

### **Grant Updates**

TBD-to be determined, grant submitted but no response yet  
REC-grant awarded, funds incoming  
DEP-funds deposited  
IP-in progress or under consideration

### **To submit/submitted:**

TBD-Great Lakes Energy People Fund Grant, Ellsworth River Project  
IP-GTB 2% Tribal funds, CAKE/ACD shared vehicle-tribal council meeting upcoming  
REC-GRNA-ACD Fiduciary MiStream maintenance monitoring program  
REC-ACD Cedar River start up monitoring program  
MDARD Grant Status/Deadlines  
July 7 Summary of Conservation Needs Assessment: Zelenak reviewed current status of the survey and will email it to the board

### **Staff and Committee Reports**

Staff reports: Executive Director, Forestry, Soil Erosion, and Office & Program Assistant

*Motion to accept staff and committee reports by Wolff, second by Johnson, motion carries 3-0*

### **New Business**

Farmers Market support: To better serve low-income families and offer them the opportunity to have more fresh food the ACD will pursue summer and winter coordination at the Bellaire Farmers Markets to include SNAP and Double Up Food Bucks. Benefits for pursuit include healthy food for low-income families, support of farmers, and ongoing outreach to the public. Zelenak, V. Williams, A. Wolff, and C. Steffes working on approval process including certification from the USDA and will continue ongoing meetings to begin implementation of the services.

Conference/Classroom floor paint: Gosnell has volunteered to paint the conference/classroom floor. *Motion by Gosnell, support by Wolff, to expend up to \$500 for materials and supplies to complete the project this fall. Roll call vote Johnson-yes, Wolff-yes, Gosnell-yes, and Smith-yes, motion carries 4-0*

Approval of Personnel Manual revisions: *Motion by Gosnell, support by Johnson to approve, motion carries 4-0*

County soil and stormwater ordinances: The Antrim County placed Soil Erosion Ordinance Re-examination on their July 21, 2022 agenda, Zelenak and K. Williams to attend to answer questions

Clean Up Day for ACD Building/Property is set for August 29<sup>th</sup>, 9am-12pm, V. Williams to work with R. Oyer to develop task list for volunteers and staff to work on

MSUE Strategic Plan – Redesign & Implementation: Zelenak to train V. Williams to reformat the document and incorporate other info for board and staff use

### **Old Business**

CAKE-ACD MOU in development by CAKE Coordinator remains in progress

CAKE Bank Account Discussion: To better track donations received from the public for CAKE-CISMA, the coordinator has requested opening a separate checking account to connect to their Pay Pal account in order to keep multiple small donations from being intermingled with the ACD checking account. Funds from the CAKE-CISMA checking account will then be processed in a lump sum to the ACD once a month. *Motion by Johnson, support by Wolff to direct Zelenak to open a checking account for CAKE-CISMA. Motion carries 4-0*

ACD Mini-grant consideration, program still in consideration.

**Roundtable:** Johnson commented regarding a septic tank ordinance as septic system health was recognized as important in the Conservation Needs Assessment. Zelenak noted that the county does not have a septic tank ordinance but there has been discussion at the state level to have one at the state level. There are challenges to creating septic law however as circumstances are so diverse around the state. Tipp of the Mitt Watershed Council has created septic system educational outreach and educational material that the ACD will share to help the public have a better understanding of septic health.

## **Upcoming**

- July 28 MZ & KW Clarkston Tour
- Aug 1-5 MZ at Lansing Training
- Aug 9 9am-12pm Lake Leaders Summit at Torch Lake Cafe
- August 10 ACD committee meetings
  - 1pm Finance, Personnel, & Policy-maintain monthly meetings
  - 2pm Education & Outreach-consider quarterly meetings
  - 3pm Building & Property-consider quarterly meeting
- August 18 9:00am MZ, KW & VW Raven Hill Tour
- August 18 7:15pm ACD annual report presentation at BOC
- August 19 9:00am Outdoor Slow Flow Yoga at the ACD
- August 20 3:00pm Rubber Ducky Parade
- August 29 ACD Clean Up Day
- DATE TBD ACD FALL Native Plant Sale at ACD