



Antrim Conservation District
4820 Stover Road, Bellaire, MI 49615
231-533-8363
www.AntrimCD.com

ANTRIM CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING ***APPROVED Meeting Minutes September 21, 2022, 4:00pm***

Call meeting to order by Vice Chairman Gosnell at 3:57pm

Attendance Board/Partners/Staff/Public A. Wolff, R. Johnson, M. Caster, L. B. Eggmann, Z. Gosnell, J. Mittig, M. Meriwether, B. Truckey, C. McSweeney, K. Williams, J. Helwig, M. Zelenak

Agenda Review and Approval *motion by McSweeney, second by Wolff, motion carries 4-0*

Public Comment none

Partner Report: MDARD, MAEAP, CAKE, & Food Safety included in board packet
NRCS M. Caster presented the board with the NRCS Resource Assessment for comments and discussion

Approval of Previous Month Minutes *motion by Wolff, second by McSweeney, motion carries 4-0*
Correspondence

Financial Review and Requests: Approval to pay August bills *motion by McSweeney, second by Johnson, motion carries 4-0*

Grant Updates: MDARD Grant Status/Deadlines: Oct 5 Annual Business Plan for 2021, EGLE Recycling/E-waste/Batteries Grant(s)—next grant cycle in October

Staff and Committee Reports: Forestry-in person; Soil Erosion-electronic; Executive Director-in person
Motion to accept staff and committee reports by motion by Wolff, second by McSweeney motion carries 4-0

New Business: 2022/23 Employee Insurance Benefits Package, Human Resources Update: Job description and employee manual edits, exemption changes, timesheet submittals, travel per diem; Internet Service Provider Company Change tabled to October meeting; Conference Room Floor Painting; Hiring New Part Time Office Assistant; Board of Directors bonding/protection; Approval of date/location for Annual Meeting, *motion by Gosnell, second by Johnson to hold the annual meeting on November 9, 2022, motion carries 4-0, Steffes to provide catering information*

Old Business: NOAA Grant Pursuit for boat cleaning stations throughout Antrim County, Zelenak is talking with CD3 company owner who agrees that the time constraint on submittal was too close to collect adequate support letters from stakeholders. Zelenak and CD3 to resubmit at a later date;

County soil and stormwater ordinances: Zelenak & Williams to review soil and stormwater ordinance and return comments to the AC BOC by Oct 15; Farmers Market support/SNAP & Double up bucks application in progress, McSweeney and Zelenak to coordinate with new office assistant; CAKE-ACD MOU in development by CAKE Coordinator remains in progress, reminder note sent to Kalkaska DM; CAKE-ACD Donations checking account, transfer of \$300 from CAKE-Cost Share account required to open; Conservation Needs Assessment, survey has increased to 300 responses; ACD Mini-grant consideration, program still in consideration, included in 2023 budget; Solid Waste Management Planning Committee, Zelenak to contact county; Quotes for new ACD sign for front of property in progress; All About Composting Workshop: Zelenak speaking to prospective presenters, advice and availability for presenters is better suited to Spring 2023.