



Antrim Conservation District
4820 Stover Road Bellaire, MI 49615
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ANTRIM CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING ***APPROVED MINUTES November 16, 2022 4:00pm***

Call meeting to order by Chairman at 4:01 pm

Attendance Board/Partners/Staff/Public A. Wolff, M. Caster, K. Williams, J. Helwig, Z. Gosnell, B. Smith, M. Zelenak, and R. Johnson

Agenda Review and Approval *motion by Gosnell, second by Wolff motion carries 4-0*

Public Comment none presented

Partner Report: MDARD written report submitted; MAEAP written report submitted; Food Safety written report submitted; NRCS 12/2/22 EQIP deadline, 9 applications currently received; CAKE written report submitted; AC BOC none

Approval of Previous Minutes *motion by Wolff, second by Gosnell, motion carries 4-0*

Correspondence: final property ownership information for the Cook & Martin Preserve received

Financial Review and Requests: Approval to pay November bills *motion by Gosnell, second by Wolff motion carries 4-0*

Grant Updates: MDARD 2023 new cycle to begin; CAKE grant updates sheet in progress; Story Trail project with Bellaire Library in progress

Staff and Committee Reports: Forestry: Meriwether away on sick leave; Soil Erosion written report submitted, noted RV park property has sold; Executive Director/Office Assistant oral report provided

Motion to accept staff and committee reports by Johnson, second by Gosnell motion carries 4-0

New Business: Parks and property management proposal, board approves sending a proposal email to the county administrator for discussion with the board of commissioners; Holiday schedule, ACD office to be closed December 23 through January 2, staff to work remote and or by appointment in the office as needed; Soil Erosion Intern Program, Williams and Zelenak to develop program to work with student interns; Board MDARD Elements, special meeting to be called early 2023 to review the elements with J. Palowicz; County wide mailer to be sent after the holidays.

Old Business: IT service provider change, costs between two prospective providers are significant, Zelenak to collect further quotes; Sign for front of property in progress; MACD Conference, costs too high for all staff to attend, Zelenak to attend; 2021 Audit upcoming, next one 2023; HR Updates continue: CAKE review in progress

Roundtable: none

Upcoming: All About the ACD November 30, Lake Leaders Nov 17