



Antrim Conservation District
4820 Stover Road Bellaire, MI 49615
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ANTRIM CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING
Approved Meeting Minutes for November 19, 2024 1pm

Call meeting to order by Chairman at 1pm

Attendance ACD Board: Bryan Smith, Adrienne Wolff (1:10pm), Kathleen Peterson, Randy, Johnson, and Deb Pruitt

Partners/Public : Jim Pawlowicz, MDARD

ACD Staff: Melissa Zelenak, Katie Gray, Wade Foster, Robyn Gransow (partial attendance)

Agenda Review and Approval: motion by Johnson second by Smith, motion carries 4-0

Public Comment: n/a

Correspondence: Bellaire Village water read equipment install

Staff, Partner, and Committee Reports: Staff written reports submitted: Soil Erosion, Forestry, CAKE Program, and Executive Director. Partner written reports submitted: MDARD, Food Safety and MAEAP: motion by Johnson, second by Peterson, to accept monthly reports, motion carries 5-0.

Approval of October Regular Board Meeting Minutes and November 6 Special Meeting Minutes, motion by Johnson, second by Peterson, to accept monthly reports, motion carries 5-0.

Financial Review and Requests: motion to approve the financials for October 2024 by Johnson, second by Pruitt, roll call: Peterson-Yes, Wolff-Yes, Johnson-Yes, Pruitt-Yes, and Smith-Yes, motion carries 5-0.

Grant Updates: CAKE grants reorganization of reporting system continues

New Business: Update Invasive Species Restoration Crew Leader to hire, motion by Johnson second by Wolff, roll call: Peterson-Yes, Wolff-Yes, Johnson-Yes, Pruitt-Yes, and Smith-Yes, motion carries 5-0; Approve Education, Outreach, & Giving position to hire, motion by Johnson second by Wolff, roll call: Peterson-Yes, Wolff-Yes, Johnson-Yes, Pruitt-Yes, and Smith-Yes, motion carries 5-0; Update Invasive Species Program Coordinator job descriptions for signature; Consider creation of Conservation Technician position at December 2025 meeting; Motion to approve HWA contract with Mason Lake CD by Peterson, second by Pruitt, motion carries 5-0; 2025 Staff & Board Christmas Party December 18 2pm; 2025 Budget Hearing December 18 3pm, board meeting to follow; Discuss Boat Washing System purchase, Zelenak

and staff to talk to vendor and report at next board meeting; Sell AS-IS 200? Chevy Colorado, the old old recycling truck with close to 300K miles, motion by Peterson, second by Pruitt so sell the 2004? Chevy Colorado for \$200, roll call: Peterson-Yes, Wolff-Yes, Johnson-Yes, Pruitt-Yes, and Smith-Yes, motion carries 5-0. Pursuit of grants to secure additional CAKE vehicle to support secondary field crew, staff to research potential electric or hybrid vehicles.

Old Business/Updates: VSP Vision Care, no new updates.

Roundtable: Johnson shared easement questions regarding a property the ACD had assisted with several years ago.

Motion to adjourn at 2:48p by Wolff, second by Smith, motion carries 5-0.