

CAKE CISMA Steering Committee Meeting
Minutes

Monday, May 14, 2018

2:00 – 4:00 pm

Tip of the Mitt Watershed Council Office
426 Bay St, Petoskey, MI 49770

- Meeting Start
- Partner Updates and Intros
 - Heather Huffstutler, Walloon Lake Trust and Conservancy: Vernal Pool training 5/20, seasonals start soon
 - Derek Shiels, Little Traverse Conservancy: GM pulling events coming up & seasonals start soon
 - Jon Throop, Grand Traverse Regional Land Conservancy: GM pulling events, Antrim Creek NA beach work, GTRLC just got their pesticide business license
 - Alison Adams, Charlevoix Conservation District: No update
 - Dave Edwards, Tip of the Mitt Watershed Council: Zequinox follow-up surveys in Round Lake coming in July
 - Jen Buchanan, Tip of the Mitt Watershed Council: Phragmites survey along Emmet County shoreline this summer, invasive species signs at boat launches in Elk River Chain of Lakes
 - Thomas Clement, Antrim Conservation District: GM pulls with various partners
 - Jackie Pillette, Emmet Conservation District: Knotweed and Swallow-wort presentations for City of Petoskey coming up (will announce), Native plant workshop July 29, and working on rescheduling herbicide training workshop
 - Mark Randolph, Kalkaska Conservation District: Volunteer events all summer, Renee is available for partner projects and CAKE assistance.

- Partner Concerns
 - Coordination between partners/Knotweed Project specific challenges
 - ECD's knotweed project created some confusion about responsible parties for landowner contact and treatment in Emmet County. Jackie asks that she get at least landowner information and treat/non-treat data for MISIN.
 - Group agrees to copy the District contact on any email that may involve a private landowner in their respective counties. Other counties will default to CAKE follow-up though.
 - Group agrees that a flow-chart of other means of tracking and creating a solid procedure for landowner contacts is necessary. Asked Dusty to work on refining that a bit, and sharing something with the group at next meeting.
 - CAKE will utilize the Strike Team for priority sites, but they can also respond quickly to day-to-day requests that any of our partners need help responding to.

 - Meeting minutes/Records of projects/Project Updates or Status
 - Minutes must be taken and recorded. Dissemination to SC members should happen as soon as possible.
 - We could put minutes up on website (which sits on Antrim CD site right now).

- Should track CAKE project results in a spreadsheet or some other tool that makes it easy to see at a glance the high-level status of various projects. SC members can ask for more details if needed.
 - Currently CAKE tracks success through data upload on MISIN, reports to DNR for MISGP grants, and federal grant updates. Dusty will put the reports on the CAKE website and tell SC when those are available to view. These will be updated from now on.
 - Need more structure around needs and timing for match requests from CAKE coordinator
 - SC also needs a contact list with relevant project-leads listed
- CAKE CISMA By-Laws
 - Discussion of “benefits” of being a SC member - should we outline these, or make them simply implied?
 - Decided to strike the requirement that SC members provide match for any grant projects
 - Discussion of county representation -- ensuring that the SC is diverse and represents each county in service area is important and will always be a goal. Suggestion that Conservation Districts be “ex-officio” or “permanent” members of the SC was discussed, and generally agreed that this may not accomplish the goal all the time. Discussed a potential special membership level for Districts, because the group wants Districts to be involved at the level appropriate for their staff, capacity, and priorities.
 - Derek suggested we take the larger discussion and editing of the By-Laws to email. All agreed.
- CAKE Project Updates
 - FS-GLRI Jordan River Buckthorn
 - Collaborative project LTC/CAKE
 - Going well and on-track
 - Crooked River EWM
 - CAKE was invited to assist in larger collaboration with 7 area partners
 - CAKE suggested potential cost-share contingent upon long-term management solutions are created
 - Chemical Treatment vs. DASH still being vetted by the collaborative group
 - Emmet Conservation District expressed again concerns about timing and chemical choice. The collaborative group knows and understands the District’s concerns.
 - Petoskey Swallow-Wort
 - Bear River Valley Recreation Area surveys and treatment are on the calendar for this year. Will likely contract for the larger BRVRA treatment.
 - Private lands needs to be surveyed. Will use Strike Team for these. LTC to help with landowner lists and contact info.
 - Need some continued communication with residents and the City Council. Emmet Conservation District has Q&A session planned - collaborate with CAKE on this.
 - Additional sites found in 2017 north of Petoskey in Oden.
 - Phragmites

- Antrim County shoreline surveys in 2017; goal for more in 2018 including treatment
 - Charlevoix County townships all have Phragmites ordinances, so CAKE will utilize those ordinances to get surveys done in 2018.
 - Contractor will be used for this treatment
 - Hemlock Woolly Adelgid
 - CAKE and Michigan Dune Alliance partnership to survey lands along Lake Michigan shoreline
 - Survey protocols being built by West Michigan CISMA, partner with Mich Dune Alliance for training for CAKE Strike Team
 - Need to establish priority areas, where to survey, etc. Emmet County will be priority area.
 - Strike Team
 - Fell a bit behind in hiring, but we have a two-person Strike Team.
 - Need training opportunities and herbicide certification
 - Elk/Skegemog Lake Association Purple Loosestrife Treatment
 - We had a PLM proposal for treatment of identified sites in 2017, Dusty plans to see if that proposal stands and is still the best approach.
- Grant Proposals
 - MISGP 2018 Tier 1 : Dusty plans to apply for this again - Sustaining funding for CISMA operations
 - MISGP 2018 Tier 2: Will likely be a Strike Team/Cost Share proposal again
 - MISGP 2018 Other areas: Partners who have ideas/projects that need CISMA collaboration please reach out to dusty
 - Grant sub-committee -- Dusty will send draft proposals to full Steering Committee, and we can open edits to anyone who's got time/interest in helping. Deadline for pre-proposals is June 15.
- Adjourn 4:00 pm